



October Public Board Minutes

**MEDCO BOARD MEETING
TIME:**

**TUESDAY 8 OCTOBER 2024
10:00 – 11:15**

MEETING PLACE:

Leonardo Royal Hotel, Birmingham

DIRECTORS:

Martin Heskins (MH)	Executive Chair
Toks Aluko (TA)	Chartered Society of Physiotherapist
David Bott (DB)	Non-Executive Director
Susan Brown (SB)	Motor Accident Solicitors Society
Kate Fox (KF)	The Law Society
John Howells (JH)	Non-Executive Director
Surendra Kumar (SK)	British Medical Association
Simon Margolis (SM)	Association of Medical Reporting Organisation
Joanne May (JM)	Gibraltar Insurance Association
Jackie Proctor (JP)	Association of British Insurers
Nigel Teasdale (NT)	Forum of Insurance Lawyers

OBSERVERS ATTENDING THE BOARD:

Leigh Evans (LE)	Head of Operations MedCo
Nadine Silverton (NS)	MedCo
Mark Waughman (MW)	MedCo
Scott Tubbritt (ST)	Ministry of Justice

SECRETARIAT:

Jean Abbit (JA)	MedCo
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APOLOGIES:

Brett Dixon (BD)	Association of Personal Injury Lawyers
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1. WELCOME

1.1 MedCo Board Minutes from 03 September 2024

Approved

1.2 MedCo Public Board Minutes from 03 September 2024

Approved

1.3 Actions and Decision List

Updated

1.4 Board Dates

Included for information.

It was noted that next face to face Board Meeting will be January 2025

2. UPDATES

2.1 MOJ Update

It has been conference recess for the past 3 weeks, but the team continues to oversee business as usual tasks as well as statutory responsibilities.

The Expert Panel has completed its work on the Discount rate, and this has now been passed to Lord Chancellor for review.

2.2 Head of Operations & Chairs Update

LE informed the Board that he is still working with GGI to put in final changes for the IT update, and they should be completed in October.

Work continues between MedCo, and CGI on the API function.

3. MANAGEMENT ACCOUNTS

The Board were talked through the main highlights of the accounts.

4. COMMITTEE UPDATES

4.1. Audit

The Board was provided with an update following the AC meeting on 10 September 2024.

The audit plan is on track and within budget. DME audits, DME LiP audits and AUT audits continue to be reviewed at each meeting.

4.2 Operations

The Board were updated that the Committee are looking at feedback from experts concerning requests to amend reports. This feedback is being investigated and addressed as appropriate.

Other areas the Committee are currently seeing include poor quality reports due to lack of attention to detail, delay, and lack of response. All instances are addressed.

The issue of compensators refusing to pay the experts fee on OIC as they have rejected the claim is still an issue and has been flagged to the MoJ and the ABI with a view to improving knowledge that experts must be paid.

4.3 EAPR

The Board were informed that the committee work was mostly business as usual, including Quality Assessments (QA) and looking at the MI.

Work in relation to case data uploads, reports completed in a day and numbers of practising addresses continues as part of the on-going monitoring process.

4.4 Education and Training Committee

The Committee are working on a number of new modules the first of which is the 'common findings' module which is due to launch after the MedCo event "Medical Reports Working Together To Improve Quality" and is in the final stages of completion. In addition, there is a draft module covering Dos and Don'ts' of report writing and the committee is exploring a further module on non-tariff injuries.

4.5 IT refresh update

LE advised the Board as per the Operations update that the IT Refresh project is nearing completion, with a couple of changes and fixes currently being finalised.

Following completion of the IT Refresh project, the team will focus on completing work on the new MedCo website.

4.6 Statistics

The report was noted as read.