

MedCo Public Board Minutes Sept 2024

MEDCO BOARD MEETING
TIME:

TUESDAY 3 SEPTEMBER 2024
10:00 – 11:30

MEETING PLACE:

Microsoft Teams

DIRECTORS:

Martin Heskins (MH)	Executive Chair
Susan Brown (SB)	Motor Accident Solicitors Society
Kate Fox (KF)	The Law Society
John Howells (JH)	Non-Executive Director
Simon Margolis (SM)	Association of Medical Reporting Organisation
Joanne May (JM)	Gibraltar Insurance Association
Surendra Kumar (SK)	British Medical Association
Brett Dixon (BD)	Association of Personal Injury Lawyers
Jackie Proctor (JP)	Association of British Insurers
Nigel Teasdale (NT)	Forum of Insurance Lawyers

OBSERVERS ATTENDING THE BOARD:

Leigh Evans (LE)	Head of Operations MedCo
Scott Tubbritt (ST)	Ministry of Justice

SECRETARIAT:

Jean Abbit (JA)	MedCo
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APOLOGIES:

David Bott (DB)	Non-Executive Director
Toks Aluko (TA)	Chartered Society of Physiotherapist
Nadine Silvertan (NS)	MedCo
Mark Waughman (MW)	MedCo

1. WELCOME

1.1 Declarations of interest/gifts etc.

None

1.2 Announcements

None

1.3 MedCo Board Minutes from 23 July 2024

Approved subject to MOJ approval

1.4 MedCo Public Board Minutes from 23 July 2024

Approved subject to updating the MOJ update.

1.5 Actions and Decision List

Updated

1.6 Board Dates

Included for information.

It was noted that the 8 October is the next face to face meeting in Birmingham.

2. UPDATES

2.1 MOJ Update

Summer Recess has ended, and team continues to oversee business as usual tasks as well as statutory responsibilities. The full ministerial team is now confirmed, with Heidi Alexander taking the lead on Civil Matters.

3. MANAGEMENT ACCOUNTS

The Board were talked through the main highlights of the accounts.

4. Audited Accounts – Management Response

The Audited Accounts are ready to be signed and filed.

5. COMMITTEE UPDATES

5.1. Audit

The Board was provided with an update following the AC meeting in July 2024.

The audit plan is on track and within budget. In addition to DME audits, AUT audits have started, and completed AUT audit reports will be reviewed at the next AC meeting on 10 September 2024.

5.2 Operations

The Board were updated that MedCo have received several queries relating to mechanism of injury and referring to it as a 'new requirement.' Some queries have asked when the new requirement came into effect and clarification has been provided that this is not a new requirement.

Second searches are continuing to be closely monitored so that the issues highlighted can be investigated.

The regular monthly monitoring of the average number of claimants per search, temporary postcode usage for searches and examinations within 24 hours of selection continues.

5.3 EAPR

The Board were informed that the committee work was mostly business as usual, including Quality Assessments (QA) and looking at the MI.

Work in relation to case data uploads, reports completed in a day and numbers of practising addresses continues as part of the on-going monitoring process.

5.4 Education and Training Committee

The Board was informed that the accreditation and CPD content review has been completed and is now progressing to the next stage, although some work on modernisation remains. In July, the ETC held a meeting where they finalised a new module. this up into training material. The committee are also exploring the option of face-to-face CPD training, particularly if the October event is a success.

5.5 IT Refresh Update

The Board received an update on the progress of the IT Tech refresh project.

5.6 Statistics

The Report was noted as read

6. OCTOBER EVENT UPDATE

The programme and content for event is complete.
Ticket sales are good, and it is expected the event will be sold out.

The meeting ended at 11.30