

MedCo March 2025 Public Board Minutes

MEDCO BOARD MEETING
TIME:

TUESDAY 18 MARCH 2025
10:00 – 12:00

MEETING PLACE:

Teams Meeting

DIRECTORS:

Martin Heskins (MH)	Executive Chair
Susan Brown (SB)	Motor Accident Solicitors Society
Kate Fox (KF)	The Law Society
John Howells (JH)	Non-Executive Director
Surendra Kumar (SK)	British Medical Association
Simon Margolis (SM)	Association of Medical Reporting Organisation
Joanne May (JM)	Gibraltar Insurance Association
Nigel Teasdale (NT)	Forum of Insurance Lawyers
John McQuater (JMQ)	Association of Personal Injury Lawyers
David Bott (DB)	Non-Executive Director

OBSERVERS ATTENDING THE BOARD:

Leigh Evans (LE)	Head of Operations MedCo
Nadine Silverton (NS)	MedCo
Mark Waughman (MW)	MedCo
Rezina Rai (RR)	Ministry of Justice

SECRETARIAT:

Jean Abbit (JA)	MedCo
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APOLOGIES:

Jackie Proctor (JP)	Association of British Insurers
Toks Aluko (TA)	Chartered Society of Physiotherapist
Scott Tubbritt (ST)	Ministry of Justice

1. WELCOME

1.1 Declarations of interest/gifts etc.

None

1.2 Announcements

None

1.3 MedCo Board Minutes from 25 February 2025

Approved

1.4 MedCo Public Board Minutes from 25 February 2025

Approved

1.5 Actions and Decision List

Action list updated

1.5 Board Dates 2025

Included for information.

2. UPDATES

2.1 MOJ Update

The tariff implementation is progressing, with scheduling for parliamentary time currently being planned. The go-live date is set for the end of May. Meanwhile, Medical Expert fees are set to increase on April 6, and updates to the procedure rules will include these revised fees.

2.2 Head of Operations & Chairs Update

The Board was advised that in the last 3 weeks the following communications have been sent out:

- The approved Administration Services Survey has been sent to all operational DMEs
- Communications to all users relating to the new User Agreements and MedCo Rules effective from 6 April 2025.
- Renewal fees have been issued in line with the new Charging Policy.

3. MANAGEMENT ACCOUNTS

The Board received a briefing on the key highlights of the accounts.

4. CGI CONTRACT EXTENSION

The Board were presented with a proposal from CGI for a further 5-year period and were asked to review the proposal.

Decision:

The Board approved the CGI contract for a further 5 years.

5. ADMIN AGENCY SURVEY

The Board was updated on the Administration Services Survey which was sent to all operational DMEs. The survey must be completed by the 31 March 2025.

As of the 18th March there had been 171 DMEs (39%) have responded so far.

6. COMMITTEE UPDATES

6.1 Audit Committee

The audit plan is on track and within budget. DME audits, DME LiP audits and AUT audits continue to be reviewed at each meeting.

6.2 Operations

The Committee have received several referrals from a compensator regarding the use of administration agencies by experts. The issues are being addressed at an individual level as necessary but a number of the concerns will be addressed by the outcomes of the Consultation.

The Committee continue to address quality concerns, which currently include complaints from experts against AUTs regarding their behaviours and payment issues.

The criteria for regular monitoring checks including the average number of claimants per search, temporary postcode usage, and examinations conducted

within 24 hours of selection are currently under review to ensure they remain effective.

6.3. Expert Audit and Peer Review Committee

The Committee remains busy, reviewing Quality Assessments (QAs). The Committee is progressing work on a communication about common findings from the QAs.

Work in relation to case data uploads, reports completed in a day and numbers of practising addresses continues as part of the on-going monitoring process.

6.4 Education and Training Committee

The Board was advised that it is a busy period for the Committee as MedCo approach the end of the CPD year, along with the additional monitoring requirements this entails.

The development of a separate CPD area for mandatory CPD modules is currently being tested.

The Best Practice content is being progressed by Bond Solon to be developed into a module. A first draft of Tinnitus guidance is currently under review by the Committee, and the first draft of the Non-Tariff Injury Guidance is expected shortly.

6.5 IT

The Board was informed that system availability remains at 100%, with no significant changes at present.

6.6 Statistics

The report was noted as read

7. AOB

No AOB