



Public Board Minutes

**MEDCO BOARD MEETING
TIME:**

**TUESDAY 9 NOVEMBER 2021
10:00– 12:00**

MEETING PLACE:

**Microsoft Teams Meeting
&
44 Shenley Pavillions
Chalkdell Drive
Milton Keynes
MK5 6LB**

DIRECTORS:

Martin Heskins (MH) – Executive Chair
Brian Simpson (BS) – Chartered Society of Physiotherapists
David Bott (DB) – Association of Personal Injury Lawyers
Ian Mackie (IM) N.E.D
Jackie Proctor (JP) – Motor Insurers Bureau
John Howells (JH) – N.E.D
Kate Fox (KF) – The Law Society
Nigel Teasdale (NT) – Forum of Insurance Lawyers
Surendra Kumar (SK) – British Medical Association
Simon Margolis (SM) - AMRO
Susan Brown (SB) – Motor Accident Solicitors Society

OBSERVERS ATTENDING THE BOARD:

Adam Ballard (AB) – ABI Representative
Leigh Evans (LE) – Head of Operations MedCo
Mark Waughman (MW) – Data Services Officer
Nadine Silverton (NS) – Data Services Officer
Scott Tubbritt (ST) – Ministry of Justice

SECRETARIAT:

Jean Gillett - MIB

APOLOGIES:

Ben Fletcher (BF) – CC0 MIB

1. WELCOME

MH welcomed everyone to the meeting.

1.1 Announcements

No announcements

1.2 Board Minutes 05 October 2021

Approved

1.3 Public Board Minutes 05 October 2021

Approved

1.4 Outstanding Actions

Updated

2. MOJ UPDATE

The OIC statistics will be published, overall, it is a positive picture as the numbers are increasing over time. There will be a feedback survey soon with MIB.

The first meeting of the Advisory Group has taken place.

3. RISK REGISTER

The Risk Register was discussed, and appropriate actions were taken.

4. CHARGING POLICY

The Board discussed the need for the registration fees revenue to cover operational costs so that MedCo breaks even as MedCo is a not-for-profit organisation.

The Charging Policy for 2022 will be communicated when finalised in early 2022

5. MONTHLY UPDATES

5.1 Audit

In view of the current pandemic, all audit site visits were suspended from 23 March 2020 per MedCo website announcement. Where required, site visits can now be undertaken by MedCo's audit team.

Audits of DMEs and MROs that apply to undertake work for Unrepresented Claimants commenced during the week beginning 22 March 2021 and are on-going.

The Audit Committee continue to monitor use of the system, taking appropriate actions where misuse is identified.

5.2 Operations

The Operations Committee meet regularly to review all feedback, queries, and complaints from users of MedCo. The Committee support regulators with their investigations as required.

During this reporting period the Committee have reviewed several issues which relate to topics that occur frequently such as amendments to reports, payment arrangements, second searches and queries relating to Part 35.

The Committee are monitoring several ongoing issues to ensure resolution.

5.3 EAPR

EAPR continue to monitor experts and their data and apply sanctions, where appropriate. The EAPR are also looking at corroborating with other data sources to enrich their current data.

5.4 IT

The IT Committee continue to work with our suppliers to ensure a smooth transition from MIB to MedCo.

04.04

5.5 Education and Training

The Committee continue to meet on a regular basis to ensure the accreditation and CPD framework is maintained and to address any associated day to day issues.

Focus remains on the full evaluation of the first complete cycle of CPD to assess the effectiveness of the programme and identify any required change.

The Committee are continuing to monitor experts progress through the annual CPD programme.

5.6 Statistics

The report was noted as read.



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6. MANAGEMENT ACCOUNTS

The report was noted as read.

Meeting ended at 13:00