



# Public Board Minutes

**MEDCO BOARD MEETING**  
**TIME:**

**TUESDAY 22 JUNE 2021**  
**10:00– 12:00**

**MEETING PLACE:**

**Microsoft Teams Meeting**

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**DIRECTORS:**

Martin Heskins (MH) – Executive Chair  
Brian Simpson (BS) – Chartered Society of Physiotherapists  
David Bott (DB) – Association of Personal Injury Lawyers  
Jackie Proctor (JP) – Motor Insurers Bureau  
John Howells (JH) – N.E.D  
Kate Fox (KF) – The Law Society  
Nigel Teasdale (NT) – Forum of Insurance Lawyers  
Simon Margolis (SM) – Association of Medical Reporting Organisation  
Susan Brown (SB) – Motor Accident Solicitors Society  
Surendra Kumar (SK) – British Medical Association

**OBSERVERS ATTENDING THE BOARD**

Adam Ballard (AB) – ABI Representative.  
Leigh Evans (LE) – Head of Operations MedCo  
Mark Waughman (MW) – Data Services Officer  
Nadine Silverton (NS) – Data Services Officer  
Scott Tubbritt (ST) – Ministry of Justice  
Laura Joslin (LJ) Data Services Officer

**SECRETARIAT – MINUTE TAKER:**

Jean Gillett - MIB

**APOLOGIES:**

Ben Fletcher (BF) – CC0 MIB

## 1. WELCOME

MH welcomed everyone to the meeting.

### 1.1 Declarations of Interests/Gifts

No new declarations

## 2. MOJ UPDATE

The new OIC system launched on 31 May and is generally working well for users. MoJ are aware of some early teething issues and would like to remind MROs providing feedback that all issues are being logged and attended to by the OIC technical team there is no need to report issues multiple times.

## 3. MONTHLY UPDATES

### 3.1 Audit

In view of the current pandemic, all audit visits have been suspended from 23 March 2020 per MedCo website announcement. New MRO applications are being accepted again with associated audits being conducted remotely.

Audits of DMEs and MROs that apply to undertake work for Unrepresented Claimants will commence from week commencing 22 March 2021.

The Audit Committee continue to monitor use of the system, taking appropriate actions where misuse is identified.

### 3.2 Operations

The Operations Committee meet regularly to review all feedback, queries, and complaints from users of MedCo.

During this month the Committee have reviewed issues relating to the changes introduced following the Whiplash reforms. These issues have been reviewed alongside the day to day issues that arise and that during this period have included search and selection queries, new registration queries, payment queries from experts and amendments to reports.

The Committee continue to work closely with regulators and provides assistance with their investigations where required.

### **3.3 EAPR**

EAPR continue to monitor experts and their data and apply sanctions, where appropriate. The EAPR are also looking at corroborating with other data sources to enrich their current data.

### **3.4 IT**

Final developments for the MOJ Whiplash Reforms successfully went live on 31 May 2021.

Working with Bond Solon to make sure the API for termination of experts' user accounts that have not completed accreditation within 9 month of registration is all set up and working correctly.

### **3.5 Education and Training**

During this reporting period, the first complete cycle of CPD was concluded on 31 May 2021 with a high number of experts completing both the annual CPD requirement and the additional whiplash module on time. Any expert who did not meet the deadline for either CPD and/or the whiplash module was suspended. (The suspension can be lifted by completing all outstanding CPD).

Current priorities include evaluating all aspects of the first complete cycle of CPD to assess the effectiveness of the programme and if any aspects need to be adjusted for future CPD periods and reviewing the initial accreditation training.

The Committee continue to meet on a regular basis to ensure the accreditation and CPD framework is maintained and to address any associated day to day issues.

### **3.6 Statistics**

The report was noted as read.

### **3.7 Risk Register**

The report was noted as read.

**Next Board Meeting Tuesday 20 July 2021**