



APRIL 2019 PUBLIC MINUTES

**MEDCO BOARD MEETING
TIME:**

**TUESDAY 2 APRIL 2019
11:00 – 16:00**

MEETING PLACE:

**Suite 218
2nd Floor
New London House
6 London St
London
EC3 7AD**

ATTENDEES:

Martin Heskins (MH) – Executive Chair
David Bott (DB) – Association of Personal Injury Lawyers (11:00 to 14:15 – 14:33-16:00)
Susan Brown (SB) – Motor Accident Solicitors Society
Stuart Fielding (SF) – Association of British Insurers
Simon Margolis (SM) – Association of Medical Reporting Organisation
Surendra Kumar (SK) – British Medical Association (BMA)
Nigel Teasdale (NT) - Forum of Insurance Lawyers
Kate Fox (KF) – Law Society
Leigh Evans (LE) – Head of Operations (MedCo)
Laura Joslin (LJ) - MIB

OBSERVERS ATTENDING THE BOARD:

Scott Tubbritt (ST) – Ministry of Justice

SECRETARIAT – MINUTE TAKER:

Jean Gillett (JG) – Motor Insurers Bureau

APOLOGIES:

Ben Fletcher (BF) – MIB
Joanne Locke (JL) – Management Accountant MIB
Jackie Proctor (JP) – Motor Insurers Bureau



APRIL 2019 PUBLIC MINUTES

1.0 WELCOME

1.1 Declarations of interests/Gifts etc.

There is no change to the existing register of Interests that is held by MedCo.

1.2. Minutes of January, February and March Board Meeting

The minutes for the above meetings were approved.

1.3. Public Minutes of January, February and March Board Meeting

The minutes from January and February were approved, the March Public Minutes were amended and then approved.

1.4. Review of Actions of the last meeting

The action list was updated

2.0. UPDATES

2.1 MOJ

The MOJ are continuing to push forward with the reforms, the consultation draft has been signed off by the Minister and is being circulated through other departments to complete the clearance process and is expected to be published in the next few weeks. The response period is likely to be shorter than 3 months.

The MOJ is consulting on £100,000 fixed cost fast track process but this should not impact on the consultation process for MedCo

2.2 Audit

The Board was updated that currently there are 10 Tier 1 MROs and 44 Tier 2 MROs
The Board unanimously agreed to the recruitment of an additional auditor.

2.3 Operations

No decision was required the report was noted as read.

2.4 EAPR

A Data Sharing Agreement has now been signed between MedCo and Claims Portal and initial analysis has been presented to the EAPR Committee.

The Proof of Concept exercise is still ongoing with the IFB and MedCo await the IFB output, the matter is being chased regularly.

2.5 IT

The report was noted as read.



APRIL 2019 PUBLIC MINUTES

2.6 Education and Training

The board were updated on the courses available for the new CPD training and the Accreditation Training Programme is continuing to be delivered on schedule and will be ready for the live date.

2.7 Statistics

Power BI is being developed to create a Dashboard suitable for MedCo Directors to use.

2.8 Risk Register

The Board was verbally updated on Risk Register as its only 12 working days since the last meeting there was no report, but it will be included in the next pack.

2.9 April Forums

The Board was updated about the content of the Forums being held in Manchester and Birmingham. In addition to the speaking about the forth coming reforms, the charging policy and consultation guidance for appointment will also be discussed.

3. MANAGEMENT ACCOUNTS

The Report was noted as read

4. COMMUNICATIONS

The Board was advised that the new communication plan will be presented in May.

5. FUTURE FUNDING MODELS

Further discussions need to take place but there is considerable time to revise and refresh the charging policy.

6. FUTURE WORKSHOPS & DIRECTOR TRAINING

MH will arrange with DAC Beachcroft Director training which will be held before a Board Meeting.

The Meeting ended at 4pm