



## MARCH 2019 PUBLIC MINUTES

**MEDCO BOARD MEETING**

**TUESDAY 12 MARCH 2019**

**TIME:**

**MEETING PLACE:**

**Suite 218  
2<sup>nd</sup> Floor  
New London House 6  
London St London  
EC3 7AD**

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**ATTENDEES:**

Martin Heskins (MH) – Executive Chair  
David Bott (DB) – Association of Personal Injury Lawyers (Dialed in at 12.30-1, 1.30-4.00)  
Susan Brown (SB) – Motor Accident Solicitors Society  
Stuart Fielding (SF) – Association of British Insurers  
Jackie Proctor (JP) – Motor Insurers Bureau  
Simon Margolis (SM) – Association of Medical Reporting Organisation Ben  
Fletcher (BF) – MIB (joined the meeting at 1pm)  
Leigh Evans (LE) – Head of Operations (MedCo)  
Nadine Silvertown (NS) – DSO MIB

**OBSERVERS ATTENDING THE BOARD:**

Scott Tubbitt (ST) – Ministry of Justice  
Ben Elsom (BE) – CMA joined the meeting at 1pm for Lunch.

**SECRETARIAT – MINUTE TAKER:**

Jean Gillett (JG) – Motor Insurers Bureau

**APOLOGIES:**

Surendra Kumar (SK) – British Medical Association (BMA)  
Nigel Teasdale (NT) - Forum of Insurance Lawyers  
Joanne Locke (JL) – Management Accountant MIB



## MARCH 2019 PUBLIC MINUTES

### 1 WELCOME

#### 1.1 Declaration of interests/Gifts etc.

There is no change to the existing register of interests that is held by MedCo.

#### 1.2 Notifications of AOB

#### 1.3 Minutes of Jan Board Meeting

Postponed

#### 1.4 Public Minutes of January Board Meeting

Postponed

#### 1.5 Minutes of Feb Board Meeting

Postponed

#### 1.6 Public Minutes of February Board Meeting

Postponed

#### 1.7 Updated Action List.

Postponed

### 2 UPDATES

#### 2.2 MOJ

The MOJ gave a confidential update pertinent to the MedCo Board.

#### 2.3 Audit

The Board approved the Audit Committee to make their decisions in the absence of a quorum.

#### 2.4 Operations

No decision was required the report was noted as read.

#### 2.5 EAPR

The board agreed with the User FAQ document to be disseminated out to Users.

#### 2.6 IT

The Report was noted as read.

#### 2.7 Education and Training

The committee continue to focus on planning and preparing for the implementation of the refreshed accreditation programme and the introduction of Continuous Professional Development (CPD) in June 2019 which is on schedule.



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### **2.8 Statistics**

The report was noted as read.

### **2.9 Risk Register**

The report was noted as read.

## **3 MANAGEMENT ACCOUNTS**

The accounts were noted as read.

## **4 COMMUNICATIONS REPORT**

The Board was updated with the current developments in the Communication team and a new organisation chart was included in the Board Pack

## **5 BOARD MEMBERSHIP**

The Board continue to consider the options for Tier 2 representation on MedCo

The meeting closed at 4pm.