



FEBURARY 2019 PUBLIC MINUTES

MEDCO BOARD MEETING

TUESDAY 5th February 2019

11:00 – 16:00

MEETING PLACE:

**Suite 218
2nd Floor
New London House
London Street
London
EC3R 7DA**

ATTENDEES:

Martin Heskins (MH) – Executive Chair
Susan Brown (SB) – Motor Accident Solicitors Society
Stuart Fielding (SF) – Association of British Insurers
Jackie Proctor (JP) – Motor Insurers Bureau
Surendra Kumar (SK) – British Medical Association (BMA)
Simon Margolis (SM) – Association of Medical Reporting Organisation
Nigel Teasdale (NT) - Forum of Insurance Lawyers joined the meeting at 11:40 -16:00
Ben Fletcher (BF) – MIB Joined the meeting at 12:30- 16:00
Leigh Evans (LE) – Head of Operations (MedCo)
Mark Waughman (MW) – DSO MIB

OBSERVERS ATTENDING THE BOARD:

Lizzie Checkley (LC) – Ministry of Justice
Scott Tubbritt (ST) – Ministry of Justice
Ben Elsom (BE) – CMA joined the meeting from 12:00-12:30

SECRETARIAT – MINUTE TAKER:

Jean Gillett (JG) – Motor Insurers Bureau

APOLOGIES

David Bott (DB) – Association of Personal Injury Lawyers



FEBURARY 2019 PUBLIC MINUTES

1.0 WELCOME

1.1 Declarations of interests/Gifts etc.

There is no change to the existing register of Interests that is held by MedCo.

1.3. Minutes of January Board Meeting

Approval postponed until March Board Meeting.

1.4. Public Minutes of January Meeting

Approval postponed until March Board Meeting.

1.5. Review of Actions of the last meeting

The action list was updated

2.0. UPDATES

2.1 MOJ

LC will be leaving to become Head of Family and Civil Legal Aid Policy.

MH thanked LC for her all her work with MedCo and stated how it has been a pleasure to work with her.

2.2 Audit

The Board was informed that the priority for the AT once cycle 1 is completed will be the new applications which will be audited in order of payment date.

The AC are also considering what criteria to audit against in cycle 2, a workshop will be held with the EAPR Committee to determine the criteria for cycle 2. This will also help formalise how to audit DMEs

As at date of meeting there are 10 Tier 1 and 50 Tier 2 MROs

It was also agreed that MedCo would have to start thinking about what other Medical Experts would be needed with the new reforms for additional reports. i.e. Dental experts, Psychologists.

Actions

A working group will need to be formed to investigate what Medics will be needed for the reforms. Add this to March Board Meeting Agenda.



FEBURARY 2019 PUBLIC MINUTES

2.3 Operations

No decision was required, the report was noted as read.

2.4 EAPR

The EAPR have set parameters for guidance on appointments 'what good looks like' for a DME, this guidance will be communicated to all Users.

Draft the guidance with reference to GMC wording on Doctors responsibilities to patients and submit to the Board in March.

2.6 Education and Training Committee

The report was for information only and no decision was required. The recording of the training video for the accreditation programme is scheduled to happen at Bond Solon's studio on the 11th March.

2.7 Statistics

The report was noted as read.

3.00 CMA

CMA wish to apply to become a member of MedCo Board. Their representative joined the meeting as an observer to explain why CMA wanted to join the Board and the benefits to MedCo for having CMA on the Board.

4.00 MIB TRANSFORMATION PROGRAMME

MIBSL new Chief Customer Officer introduced himself to the Board. He explained that the MIB Transformation Programme is to organise the business to be more efficient - strategic data is at the heart of that. It was explained that the aim was to provide a consistent service and a single point of escalation for the companies MIBSL provide a managed service for.

5.00 REFORMS

The Chair will be meeting with the MOJ on Monday 4th March.

The Board discussed the need to set deadlines for the MOJ to ensure any changes they request can be implemented properly - for example extending the accreditation programme.



FEBURARY 2019 PUBLIC MINUTES

6.00 MANAGEMENT ACCOUNTS

The Management accounts were approved, the Board was informed that a simplified format that included a dashboard would be introduced from March 2019.

7.00 COMMUNICATIONS

The Board were made aware that the transformation programme in MIB had started with the communication team. The Board agreed that they wish to have a more proactive approach to Communications for MedCo.

The Meeting ended at 16:00